

FRECKENHAM PARISH COUNCIL

Members of the Council are hereby summoned to attend a
Meeting of Freckenham Parish Council on
Monday 16 November 2015 at 7.30 pm at Freckenham Village Hall

**Members of the public will be given an opportunity to address the Council on
any item on the agenda prior to the meeting**

AGENDA

1. Apologies for absence.
2. Declaration of interest in any items on the agenda.
3. To receive reports from the County and District Councillors.
4. To confirm the minutes of the meeting held on 21 September 2015, previously circulated.
5. Matters arising from the Minutes not covered in the Agenda.
6. Planning
 - 6.1. To consider any planning applications.
(a) Trees in a Conservation Area Notification – Selbourne House, Church Lane, Freckenham IP28 8JF. The Application can be viewed at:-
<https://planning.westsuffolk.gov.uk> Application No: DC/15/2193/TCA
 - 6.2. To note applications determined –
(a) Trees in a conservation area Notification – Sycamore trees T1, T2 & T3 – Repollard back to previous pruning points leaving trees at 6m from ground level. Application No: DC/15/1614/TCA. **Decision:** Approved, members sent no objections.
 - 6.3. To consider any further details, if received, on the Forest Heath Local plan consultations. Single Issue Review (SIR) of Core Strategy Policy CS7 and Site Allocations Local Plan. Full details on link at <http://westsuffolk.jdi-consult.net/localplan/> Also available for viewing on FHDC's website at www.westsuffolk.gov.uk/fhlocalplan
7. Highways:
 - 7.1. Chairman to report on highways.
8. Recreation Ground and other assets:
 - 8.1. Chairman to report.
9. SALC
 - 9.1. To confirm the date of the next meeting Tuesday 8 December 2015 at Newmarket. Councillors' Wheeler & Pearson to attend along with the Clerk.

10. Financial Matters:
 - 10.1. To confirm payment of invoices (schedule as at 9 November 2015 attached).
 - 10.2. To consider the Budget for 2016/17 – draft attached.
 - 10.3. Clerk's contract of employment
– this is currently being discussed by Cllr. Wheeler and the Clerk.
 - 10.4. To confirm the Clerk's appointment as the Responsible Finance Officer.
 - 10.5. VAT regulations against purchases - Clerk to report.
 - 10.6. Bad Debts – Clerk to report.
 - 10.7. To consider the Clerk's membership of SLCC.

11. Working Groups Report:
 - 11.1. Right of Way Improvement. (Circular Walk working party) – Cllr Barton to report on updates, if any.
 - 11.2. Risk Assessment – Cllr Wheeler and the Clerk to look at.
 - 11.3. Standing Orders – Cllr Wheeler and the Clerk to check if needs updating based on the latest version (May 2014) as recommended by SALC.
 - 11.4. Emergency Plan – Cllr Pearson to report on updates, if any.

12. Parish and Town Forum:
 - 12.1. To note that the next meeting will be held on 20 January 2016 at Barton Mills Village Hall. Who to attend?

13. Clerks Report – attached.

14. To consider any celebrations for the Queens 90th Birthday due to be held weekend of 11/12 June 2016.

15. Correspondence Received.
 - 15.1. The Suffolk View publication of the Suffolk Preservations Society has been circulated.
 - 15.2. Community Green Space Funding Available – circulated via email on 2 November 2015 to be discussed and decided upon.

16. Urgent Business
 - 16.1. Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.

17. Future Meeting:
 - 17.1. To confirm the date of the next meeting – 18 January 2016.

9 November 2015

Hilary Gurner

H A GURNER
Clerk to the Council

Freckenham Parish Council

Invoices for payment
Meeting on 16 November 2015

| | | |
|-------------------------------|---|-----------|
| Sovereign Design Play Systems | Breedon Gravel Path | £9,286.99 |
| Mrs H A Gurner | Expenses | £149.13 |
| SALC | Planning Essentials Course (Cllr. Barton) | £12.00 |
| BDO | Annual Return Fee / External Audit | £240.00 |
| Peter Taylor-Whiffen | Editor of Parish Pump | £140.00 |
| Cllr. Wheeler | Expenses | £47.20 |
| Gipping Press & Co | Printing of Parish Pump | £178.07 |

£10,053.39

Bank Balances at 2 November 2015

| | |
|-------------|-------------------|
| Current a/c | £9,750.39 |
| Deposit a/c | £9,612.61 |
| Petty Cash | £0.00 |
| | <u>£19,363.00</u> |

£19,363.00

Payments recently received

| | |
|----------------------------|-------|
| Advertising in Parish Pump | £0.00 |
|----------------------------|-------|

£0.00

CLERK'S REPORT
For Meeting on 16 November 2015

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| 1. | Tractor Shed | Lease has been offered on a peppercorn rent, but not sure how long for due to planning application being submitted shortly. Therefore, Chairman has advised Suffolk County Council we will wait for planning decision before committing as long term storage required. |
| 2. | Locality Budget | Any project that could require support from the County Councillor's or District Councillor's Locality Budgets in this financial year? |
| 3. | Street Light Outages | Any further reports? Currently have three outages. Still to receive invoice for the street light in Mildenhall Road damaged in storm in February 2014 which has been replaced. To be paid for by insurance company less the excess (£100). |
| 4. | Planters in The Street | Cllr Wheeler to report on this. |
| 5. | Garden area in The Street | Shuttering still to be looked at by Suffolk County Council Highways Department. |
| 6. | Security Bollard | Purchase of replacement security bollard received and awaiting installation. Graham Sore has been notified. |
| 7. | Dog Waste Bin & signage | As above, these are received and awaiting installation by Graham Sore. |
| 8. | Archives | Cllr Wheeler has deposited items at the Archives Office in Bury St Edmunds and the Clerk holds the receipted documents. |
| 9. | S.137 Free Resources | Received 'Thank You' notes from:- St Nicholas Hospice West Suffolk Voluntary Association for the Blind Revitalise East Anglian Air Ambulance |

H.A. Gurner

9.11.2015