

FRECKENHAM PARISH COUNCIL

Members of the Council are hereby summoned to attend a
Meeting of Freckenham Parish Council on
Monday 4 July 2016 at 7.30 pm at Freckenham Village Hall

**Members of the public will be given an opportunity to address the Council on any item on
the agenda prior to the meeting**

AGENDA

23. Apologies for absence.
24. Declaration of interest in any items on the agenda.
25. To receive reports from the Police, County & District Councillors.
26. To confirm the minutes of the AGM meeting held on 31 May 2016, previously circulated.
27. Matters arising from the Minutes not covered in the Agenda.
28. Planning:-
 - 28.1. To consider any planning applications:-
None received as of 28/6/2016
 - 28.2. To note applications determined:-
DC/16/0855OUT. Land to the South of Holmes Farm, Mortimer Lane, Freckenham.
Residential Development of 4 no dwellings, **Decision:** Abandoned / withdrawn.
 - 28.3. Single Issue Review (SIR):-
To consider any further details, if received, on the Forest Heath Local plan consultations.
29. Recreation Ground and other assets:-
 - 29.1. Update on hand rail – Cllr. Barton.
 - 29.2. Update on bags of gravel left on Recreation Ground – Cllr. Barton.
 - 29.3. Playground Report.
 - 29.4. Any other matters.
30. Highways and Public Transport changes:-
 - 30.1. Cllr. Wheeler to report.
31. SALC:-
 - 31.1. To confirm the date of the next area meeting as Tuesday 13 September 2016, venue - The Jubilee Centre in Mildenhall.
 - 31.2. To confirm Councillor training courses & Clerk Networking days.
32. Town & Parish Forum:-
 - 32.1. To confirm date of next meeting as Wednesday 13 July 2016 at Brandon Country Park.
33. Financial Matters:-
 - 33.1. To confirm payment of invoices (schedule as at 28 June 2016 attached).
 - 33.2. To consider any invoices received after the Agenda was issued - to be tabled on the night.
 - 33.3. Clerk to report on the Internal Auditor's Report on the 2015/16 Accounts.
 - 33.4. Clerk to give an update on the Quarter 1 April to 30 June 2016 Accounts / Bank Accounts.
 - 33.5. To consider contributions to charitable & similar organisations during the coming financial year under S.137 of the Local Government Act. Last year £60 was donated to:- Suffolk Rescue, East Anglian Air Ambulance, St Nicholas Hospice, Royal British Legion, West Suffolk Blind Association, BSE & West Suffolk Samaritans, Re-Vitalise & Alzheimers' Society.
 - 33.6. To consider contribution towards the Mildenhall Friends of Library fundraising for resources under S.145 of the Local Government Act – see attached email.

34. Working Groups Report:-
34.1. Rights of Way Improvement– Cllr. Barton to give update on the Circular walk.
34.3. Defibrillator monthly check Report – Cllr. Barton.
34.4. Community Speedwatch – update from Cllr. Cornell.
35. BT Telephone Box Procurement
Cllr. Barton to report any further update.
36. Clerk's Report – attached.
37. Correspondence Received:-
37.1. To note correspondence received.
38. Urgent Business:-
Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.
39. Future Meeting:-
To confirm the date of the next meeting – Monday 5 September 2016.

28 June 2016

Hilary A Gurner
Clerk to the Council

4 Holmsey Green Gardens
Beck Row
Bury St Edmunds
Suffolk IP28 8HH
Tel: 01638 718241
Mob: 07984 309744

Freckenham Parish Council

Agenda item 33.1

Invoices for payment

For Meeting on Monday 4 July 2016

<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
Clerk	Two month's salary (June & July 2016)	824	£583.34
Clerk	Expenses for May & June 2016	825	£200.18
D E Wheeler	Expenses - mileage 51 miles @ 45p per mile	826	£22.95
Hills Accounting	Internal Auditor Fee for 2015/2016 Accounts	827	£195.00
		Total	£1,001.47

Bank Balances at 28 June 2016

Current a/c	£389.91	
Deposit a/c	£10,602.22	
Petty Cash	£0.00	£10,992.13
		<u>£9,990.66</u>

Payments recently received

£9,990.66

Attached Message

From	Gill Caple <gillcaple@gmail.com>
To	freckenhamparishclerk@hotmail.com
Subject	Mildenhall Friends of the Library - fundraising
Date	Wed, 22 Jun 2016 20:18:06 +0100

With a grant from Lloyds Bank early in 2015, Mildenhall Library were able to expand their I.T. Service (advice and practical help in using computers and accessing on-line services and information) to the presidents of Mildenhall and the surrounding villages.

Demand for this service has now grown to such an extent that we are having to look for further funding. We are also aware that Benefits will be dealt with on-line in the future, bringing even more demand for this service.

We are, therefore, asking local Parish Councillors if they could donate some of their Locality Budget to keep this vital initiative going.

Yours - Gill Caple (Chairman)

Gill Caple
gillcaple@gmail.com

CLERK'S REPORT

For Meeting on Monday 4 July 2016

1.	Street Light Outages	Any further reports?
2.	Garden area in The Street	Still awaiting final update on the shuttering - to be looked at by Suffolk County Council Highways Department.
3.	Tesco Bags of Help Scheme	Unfortunately, we were unable to apply for a lawn mower under this scheme as this relates to funding required for between £8,000 - £12,000 only. Relates to Green spaces (Community only).
4.	Cutting of Recreation Ground	Clerk awaiting update from Cllr. Sue Cornell on replacing the belts for the cutter on the lawn mower.
5.	Rocking Horse	Quotations for new Rocking Horse - Clerk to update.
6.	Recreation Ground – molehills	Clerk awaiting an update from Bob Gee on elimination of molehills.
7.	Lost & Found Property	Update on lost and found property from the SNT, Police as from Autumn 2016 – attached.
8.	Market Street, Mildenhall	Letter written from FPC to Clerk at MPC 2/6/2016 regarding the junction of Market Street & traffic blockages. Apart from an email acknowledgement, nothing further has been heard.
9.	Old laptop & laser printer	Cllr. Paul Gibbs took the old laptop (for removal of hard drive) & the printer for disposal as agreed in the last Minutes 31/5/2015 no. 15.11 pg.29.

Lost and found

The way the Constabulary handles lost and found property is changing.

Suffolk Constabulary handles a large amount of lost and found property at police station front counters, costing the organisation a significant amount of money each year.

Police have no statutory obligation to deliver this service and as part of the Suffolk Local Policing Review implemented in April 2016, procedures have been reviewed.


Front counters are open to the public in Ipswich, Bury St Edmunds and Lowestoft. Certain types of lost and found property are accepted at these front counters, but members of the public are encouraged to consider whether the item in question should be returned to an alternative agency.

Examples include driving licences which should be sent to the DVLA and bank cards which should be returned to banks.

If you do not live near one of the three police stations that are open to the public and you are unsure about what to do with an item of found property, please call 101 for advice.

From autumn 2016, an enhanced online service will be available as part of a new website to assist members of the public in dealing with these items. From this time police front counters will no longer accept lost and found property. Publicity will be issued in advance of this change. Items linked to crime will continue to be managed by the constabulary.

This is part of a significant project underway to improve the Constabulary's web based communication channels, reflecting changing methods in which the public choose to communicate.

Members of the public are encouraged to consider registering high value items of property on the website www.immobilise.com  which will help police identify whether a found item is linked to crime.

FROM AUTUMN 2016

When our new website goes live in Autumn 2016, the following advice will be given:

Police will accept found property if:

- is believed to be related to a crime
- poses a direct threat to the public
- contains personal details relating to the owner.

What should I do if I have lost something?

If you've lost property such as cash, identification, cards, handbags, cycles etc, re-trace your steps and contact the places you've visited to see if they have it. The premises listed below should have their own lost and found procedures:

- Licensed premises (pubs, nightclubs)
- Private premises (house, hotel, hostel)
- Taxi companies and businesses (shops, supermarkets)
- Public transport (trains, buses, trams) and educational premises.

If you are unsuccessful, the following may be of assistance:

Driving licence, passport or other identification cards

Report the loss directly to the issuing authority.

Credit, debit or store card

Report the loss to the issuer. They will cancel the card(s) and arrange replacements.

Mobile telephone

Contact your service provider as soon as possible.

Handbag, purse or wallet

Contact the issuers of any bank or credit cards as above.

Keys

Consider changing lock to ensure your property remains secure.

Blue badge

Report the loss to the local authority that issued the document.

My insurance company has asked for a reference number?

When we change our procedure later this year, we won't take reports of lost property so are unable to issue crime reference numbers.

I have found some property - can I keep the item?

You **can't** keep the item if;

- you keeping it would be unlawful (eg firearms, drugs, explosives, offensive weapons etc). You should call us on 101.
- we believe it is evidence of a crime, eg a large sum of cash, a weapon, or the location where it was found was unusual. Call us on 101 so we can check the item against existing reports.
- it shows someone's identity or may be used fraudulently or to commit other crimes (e.g. credit/debit cards, DSS books, cheques etc). You must contact the issuing authority.
- it contains, or potentially contains, personal data. Call us on 101 to discuss the circumstances in which it was found.
- it is an official or confidential document. This includes anything belonging to a Government Department or Armed forces, whether UK or foreign; and confidential personal documents which identify an individual. You must contact the issuing authority.

Only if the item you've found is not listed above and you've made reasonable attempts to trace the legal owner can you assume lawful ownership of the item.

However the original owner will always retain the right to reclaim the property.

What do you mean by reasonable steps?

If you find an item on private property, including car parks, you should contact the owner / manager.

In other situations, you could put a notice in the local shop or near where you found it. Social media is another useful tool.

Can I throw it away or sell it?

You can dispose of an item (give to charity or sell it) if you've made reasonable attempts to locate the owner.

NOTE: If the owner finds the item for sale and is made aware that you sold it, common law entitles them to the money you received from the sale. If you give the item to charity you should advise them that the item is not yours and that you found it.