

**FRECKENHAM PARISH COUNCIL**  
**Members of the Council are hereby summoned to attend**  
**a Meeting of Freckenham Parish Council on**  
**Monday 8 January 2018 at 7.30 pm at Freckenham Village Hall**

**AGENDA**

1. Apologies for absence & approval of reasons tendered
2. Declaration of interest in any items on the agenda
3. Members of the public are invited to speak on any item within the Agenda for a maximum time of three minutes
4. To receive reports from the County Councillor, District Councillor and the Police Newsletter
5. To confirm the minutes of the meetings held on 6 November 2017
6. Matters arising from the Minutes not covered in the Agenda.
7. Planning:-
  - 7.1. To consider any planning applications:-  
DC/17/2570/FUL Hall Farm Barns (Units 1&2) Church Lane - (i) conversion of barns to 2no. dwellings and (ii) change of use of agricultural land to residential garden land
  - 7.2. To note applications determined:-  
DC/17/2161/OUT 17 Mildenhall Road – Application withdrawn / abandoned
8. Recreation Ground and other assets:-
  - 8.1 Playground Report.
  - 8.2 Update on grass cutting – if any
  - 8.3 Replacement of damaged bench seat
  - 8.4 Any other matters relating to the Recreation Ground
  - 8.5 Update on wall between Chippenham Road & Shores Close
  - 8.6 Update regarding replacement of two Parish Notice Boards
  - 8.7 Street light outages and faults.
9. Update on overgrown hedging and parked cars
10. Highways Matters – update from the Chairman
11. SALC
  - 11.1 To confirm the date of the next meeting as Tuesday 13<sup>th</sup> March at Bardwell Village Hall. Future dates 12<sup>th</sup> June probably at Lakenheath, 11<sup>th</sup> September and 27<sup>th</sup> November 2018
12. FHDC Town & Parish Forum - the date of the next meeting to be confirmed.
13. Financial Matters:-
  - 13.1. To confirm payment of invoices (schedule as at 2/1/2018 attached).
  - 13.2. To consider any invoices received after the Agenda was issued - to be tabled on the night.
  - 13.3 The Clerk to report current financial position
  - 13.4 The Clerk to present the final draft of the 2018-19 budget for approval by the Council (attached).
  - 13.5 To discuss the purchase of a new Community Speed gun with the funding received of £1,000.
14. To discuss the new Data Protection Officer role, coming into effect from May 2018
15. Working Groups Report:-
  - 15.1. Circular Walk - Cllr. Barton to update
  - 15.2. Emergency Plan
  - 15.3. Defibrillator monthly check Report – Cllr. Barton.

- 15.4. Community Speedwatch – Cllr. Cornell to report.
16. BT Telephone Box  
To receive a quotation on the interior shelving of the old telephone box.
17. To discuss the 2018 remembrance of the end of the first world war
18. Correspondence Received:-  
To note any correspondence received.
19. Urgent Business:-  
Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.
20. Future Meetings:-  
To confirm the date of the next meeting as 12 March 2018.

2 January 2018

*Hilary A Gurner*  
*Clerk to the Council*  
4 Holmsey Green Gardens  
Beck Row  
Bury St Edmunds  
Suffolk IP28 8HH  
Tel: 01638 718241  
Mob: 07984 309744

**Members of the public & the press are cordially invited to attend**

# Rob the Odd Job Man

4 Holmsey Green Gardens

Beck Row

IP28 8HH

Tel: 01638 718241

Mob: 07873 329241

6/11/2017

Quotation for Freckenham Parish Council

To install two noticeboards using new posts supplied, replacing Mildenhall Road and Chippenham Road noticeboards, to dispose of original

£150.00

Or:-

To install two noticeboards – removing front doors and sides from existing noticeboards and screw new noticeboards directly onto the back of the existing. Dispose of the doors and the sides of the existing noticeboards.

£50.00

# Rob the Odd Job Man

4 Holmsey Green Gardens

Beck Row

IP28 8HH

Tel: 01638 718241

Mob: 07873 329241

2/1/2018

Quotation for Freckenham Parish Council

To install shelving using Dexion racking with wooden shelves to the old BT Phone Box to enable book storage or CD storage.

£250.00

**2ND DRAFT BUDGET 2018/2019 EXPENDITURE SHEET**

Revenue Expenditure Items	Year 2016/17		Year 2017/18			Year 2018/19
	Budget	Actual	Budget	Actual to 1 Jan 2018	Estimated To year end	Budget
	£	£	£	£	£	£
Parish Pump	£1,000.00	£860.97	£800.00	£536.06	£536.06	£550.00
Subscriptions	£205.00	£275.88	£300.00	£172.66	£172.66	£200.00
Audit Fees	£0.00	£425.00	£125.00	£230.00	£230.00	£250.00
Administration	£630.00	£717.75	£600.00	£170.48	£193.54	£200.00
Clerk's salary	£3,000.00	£3,416.70	£3,500.00	£2,425.36	£3,500.00	£3,605.00
Clerk's expenses	£0.00	£0.00	£0.00	£301.23	£428.68	£450.00
Councillor expenses	£100.00	£266.35	£200.00	£135.10	£200.00	£200.00
Insurance	£1,100.00	£1,086.33	£1,130.00	£1,190.36	£1,190.36	£1,250.00
Capital Expenditure	£0.00	£0.00	£0.00	£3,765.00	£5,695.00	£1,000.00
Section 137 / 142 'Free resources' & Donations	£600.00	£300.00	£300.00	£330.00	£330.00	£330.00
Street Lighting	£2,500.00	£1,880.20	£2,200.00	£0.00	£1,900.00	£1,900.00
Maintenance	£0.00	£1,453.13	£400.00	£451.98	£500.00	£400.00
Open Spaces	£1,740.00	£435.00	£700.00	£672.38	£1,122.00	£1,100.00
Miscellaneous	£120.00	£454.67	£120.00	£706.25	£720.00	£60.00
Lease of Land	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00
Footpaths	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£300.00	£417.00	£185.00	£107.00	£185.00	£200.00
Contingency	£1,400.00	£0.00	£1,400.00	£0.00	£0.00	£1,400.00
VAT on Payments	0	0	£380.00	£1,096.93	£1,359.23	£400.00
<b>Total Expenditure</b>	<b>£12,700.00</b>	<b>£11,993.98</b>	<b>£12,345.00</b>	<b>£12,295.79</b>	<b>£18,267.53</b>	<b>£13,500.00</b>

Expenditure to be considered for 2018/2019

Street Lighting Improvements	£500.00 In Budget - none from 2006 - 2017 as yet!
Recreation Ground & Play Area	Possible expenditure & grants EXCLUDED above
Street Lighting Replacement Fund	£2,300.00 Worst case scenario £66,000 - best is £4,950

## 2ND DRAFT BUDGET 2018/2019 INCOME SHEET

Revenue Income Items	Year 2016/17		Year 2017-18			Year 2018-19 Short of covering proposed spend by £870	Year 2018-19 Short of covering proposed spend by £370	Year 2018 -19 Covers proposed spend by £130
	Budget	Actual	Budget	Actual to 1/1/2018	Estimated to year end	Budget	Budget	Budget
	£	£	£	£	£	£	£	£
FHDC Precept	£11,189.00	£11,189.00	£11,500.00	£11,500.00	£11,500.00	£11,500.00	£12,000.00	£12,500.00
FHDC Precept Grant	£113.00	£113.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Parish Pump Advertising	£400.00	£180.00	£200.00	£165.00	£165.00	£225.00	£225.00	£225.00
Grants	£0.00	£1,851.03	£0.00	£1,500.00	£1,500.00	£500.00	£500.00	£500.00
Interest	£10.00	£4.55	£5.00	£3.26	£4.78	£5.00	£5.00	£5.00
Other income	£0.00	£0.00	£0.00	£2,150.00	£2,150.00	£0.00	£0.00	£0.00
VAT refund	£500.00	£557.13	£380.00	£1,651.54	£1,651.54	£400.00	£400.00	£400.00
<b>Total Income</b>	<b>£12,212.00</b>	<b>£13,894.71</b>	<b>£12,085.00</b>	<b>£16,969.80</b>	<b>£16,971.32</b>	<b>£12,630.00</b>	<b>£13,130.00</b>	<b>£13,630.00</b>

Income Less Expenditure

	<u>Actual</u> <u>1.4.2017</u>	<u>Actual</u> <u>1.1.2018</u>	<u>Anticipated</u> <u>31.3.2018</u>
<u>Bank Balances</u>			
Current:	£2,434.67	£1,097.86	£905.82
Deposit:	£5,317.06	£10,421.86	£5,549.70
	<u>£7,751.73</u>	<u>£11,519.72</u>	<u>£6,455.52</u>

Set up earmarked reserves for replacement Play equipment, open spaces expenditure / capital with money left at year end

**INVOICES FOR PAYMENT 8/1/2018**

<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
The Parish Noticeboard Co	Deposit for 2 x noticeboards	936	£450.00
Mrs H A Gurner	Salary for December & January 2018	937	£553.34
Mrs H A Gurner	Expenses for November & December 2017	937	£71.29
Mr D E Wheeler	Expenses (mileage & replacement bench)	938	£335.15
Roadrunner TCA Ltd	Annual Calibration of Speedgun	939	£180.00
SALC	Suffolk Cloud Web-site training for Clerk and Chairman	940	£120.00
		<b>TOTAL</b>	<b>£1,709.78</b>

Already paid

**Bank Balance as at  
2 January 2018**

Current a/c	£1,097.86
Deposit a/c	£10,421.86
Petty Cash	<u>£0.00</u>

**Payments recently rec'd**

£9,809.94