

FRECKENHAM PARISH COUNCIL  
Minutes of a Meeting held on Monday 16 January 2017  
at Freckenham Village Hall, Fordham Road at 7.30 p.m.

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Present: Cllrs. D Wheeler (Chairman), S Cornell & C Pearson  
Cllr. P Gibbs arrived at 7.45pm

In Attendance: Mrs HA Gurner (Clerk), Cllr. Harvey FHDC, Cllr. L Busuttil 9 members of the public

The following documents will be appended to the signed Minutes:-

- Agenda
- Clerk's Report
- Final Budget Documents

93.	Apologies for absence. Cllr. Barton (Vice Chairman)	<u>Action</u>
94.	Declaration of interest in any items on the agenda. No one declared an interest.	
95.	Members of the public are invited to speak on any item within the Agenda for a maximum time of three minutes. Several members spoke about the planning application detailed below at 11 East View, Freckenham. All who spoke were opposed to the development.	
96.	To receive reports from the Police, County & District Councillors. The Clerk read out the SNT Newsletter for the Mildenhall area. <u>Cllr. B. Harvey, FHDC</u> Cllr Harvey reported on various matters, including the Fiveways roundabout options. A bypass would be at least 10-15yrs, so short term options are being looked at e.g. Closing the sliproads to Worlington and Barton Mills / Tuddenham. Also speed cameras and speed enforcement is being looked at. Latest position on Freckenham House is that the planners have had a meeting with the developers, but there is no definite decision as yet.	
97.	The Minutes of the meetings held on 2/11/2016 and 5/12/2016 were confirmed as an accurate record and signed accordingly by the Chairman.	
98.	Matters arising from the Minutes not covered in the Agenda. There were no matters arising.	
99.	<u>Planning:-</u> 99.1. To consider any planning applications:- 99.1.1. DC/16/2612/PMBPA – Barn, Beck Road, Freckenham - Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015- (i) Change of use of agricultural building to dwelling house (Class C3) to create 1 no. dwelling (ii) associated operational development. Freckenham Parish Council <b>resolved</b> No objections. 99.2. To consider any planning applications received after the Agenda was issued:- 99.2.1. DC/16/2748/FUL 11 East View, Freckenham. 4no. dwellings (following demolition of existing dwelling) and associated vehicular access. As mentioned earlier, several members of the public spoke against this	Clerk to submit the Parish Councils' objections –

	<p>application. The Parish Council discussed this application at great length and <b>decided</b> to object on the grounds that</p> <ul style="list-style-type: none"> <li>• it is overdevelopment of the site</li> <li>• it is out of character with the village</li> <li>• there are access issues - questionable that access to the site is 4m at its narrowest point as stated in the plans.</li> </ul> <p>99.3. To note applications determined:-  99.3.1. DC/16/2210/HH – 15 Mildenhall Road, Freckenham – Application approved by FHDC after amended plans received 7/11/2016. It was noted that although Freckenham Parish Council did not object to the original plans – we were not consulted that amended plans had been submitted, or given an opportunity to discuss them.  99.3.2. DC/16/2529/TCA – Drift Cottage, Elms Road, Freckenham – FHDC decided No objections.  99.4. Single Issue Review (SIR):-  To consider further details, received by email 9/1/17, on the Forest Heath Local plan consultations.  This will be looked at separately by Councillors in a Working Group. Cllr. Barton in his absence, also Cllrs Gibbs &amp; Pearson agreed to look at this. Any comments need to be made to FHDC by 5pm Tuesday 21/2/2017.  99.5. To consider a Neighbourhood Plan.  A meeting is being held on 2 March 2017 by SALC to look into this. Cllr. Wheeler has had some volunteers keen to help out, he pointed out there is a cost involved in producing a Neighbourhood Plan. More will be known at a meeting by SALC scheduled to be held on 2 March 2017.</p>	<p>done online 16.1.2017</p>
<p>100.</p>	<p><u>Recreation Ground and other assets:-</u>  100.1. Cllr. Wheeler reported on the meeting at the Recreation Ground with the FHDC Inspector. The query over the ‘loose nuts’ on the equipment – the Inspector tightened these up. Cllr Wheeler also reported on meeting the Inspector from Sovereign who came to look at the equipment we had complaints about. He will return to us and replace the short bolts where applicable and will check further the splits on the wooden posts. Should they exceed 8mm they would need to be replaced.  100.2 Update on levelling of Recreation Ground – Cllr Barton is not at the meeting, therefore this will wait for his return.  100.3. Update on grass cutting. We have had problems with our grass cutter and the cutter cannot do the work close to the new path. Now looking at a front cutter which can swivel round. We had a demonstration from a front cutter which worked well on our Recreation Ground and would suit our needs. Cllr. Harvey agreed to look at getting a 50/50 split from his Locality budget to help us pay for it, he will confirm this later.  100.4. Any other matters.  Cllr. Cornell had an offer of help with the problem of grass in the footpath by a member of the public who is offering to help dig it out and hoe it.</p>	
<p>101.</p>	<p><u>Highways and Public Transport:-</u>  101.1. Update from the Chairman.  Mildenhall Road is suffering once again with drainage problems. Guy Smith confirmed to Cllr. Wheeler that Mildenhall Road in Freckenham is due to be improved (with drainage) in the next financial year. A 30mph sign has been uprooted in Fordham Road and is lying in the hedge – this has been notified to SCC by Cllr. Wheeler. Cllr. Cornell reported two large</p>	

	<p>pot holes have appeared yet again in Chippenham Road.</p> <p>101.2. Update on over-grown hedging around the village. Remedial work has been carried out by residents.</p> <p>101.3. The Clerk reported that she put notices on two cars in December which were parked on the pavements. Both the cars you could get passed with a wheelchair and a buggy, but signs were still put on the cars to make them aware of the issue.</p>	<p>Cllr. Wheeler to notify SCC</p>
102.	<p><u>SALC:-</u></p> <p>102.1. To confirm the date of the next area meeting as Tuesday 14 March, to be held at Freckenham Village Hall.</p> <p>102.2. Cllr. Pearson is booked onto the Chairman's course at SALC on 3 &amp; 10/2/2017 9.30 – 3.30pm. The Clerk has booked onto the next Clerk's Information &amp; Networking Day on 23/3/2017 at SALC 9.30 – 2.30pm.</p>	
103.	<p><u>Town &amp; Parish Forum:-</u></p> <p>103.1. The next meeting is Wednesday 1 February 2017 at 7pm, venue to be confirmed.</p>	
104.	<p><u>Financial Matters:-</u></p> <p>104.1. To confirm payment of invoices as follows:-</p> <p>(a) R Palmer &amp; Sons Ltd – Supply of hand rail, Q881 £342.00</p> <p>(b) Information Commissioner – Data Protection annual renewal, Q882 £35.00</p> <p>(c) SALC – Clerk's Information &amp; Network Day 17/12/2016, Q883 £19.20</p> <p>(d) Clerk's salary (Dec '16 &amp; Jan '17), Q884 £583.34</p> <p>(e) Clerk's expenses (Nov &amp; Dec '16), Q884 £60.01</p> <p>104.2. To consider any invoices received after the Agenda was issued - to be tabled on the night.</p> <p>None received.</p> <p>104.3. To receive an update from the Clerk on financial matters.</p> <p>The Clerk updated the Council on the balances in the bank accounts. She also produced bank statements and a reconciliation of the cashbook for approval for 28 October, 28 November 2016 for the current account and 30 September 2016 for the deposit account.</p> <p>104.4. Clerk presented final draft of 2017/18 Budget – attached.</p> <p>The budget was discussed once more and it was <b>decided</b> that the precept should be set at £11,500.00 which is slightly less than the anticipated expenditure for the year, but an increase of 2.7% on 2016/17. The Clerk to complete the precept request form to be sent to FHDC by 27/1/2017.</p> <p>104.5. Cllr. Cornell confirmed that the Risk Assessment was undertaken in May 2016 and is up to date. The next risk assessment will be carried out in May 2017.</p>	<p>Clerk – completed 16.1.2017</p>
105.	<p><u>Working Groups Report:-</u></p> <p>105.1. Rights of Way Improvement– this appears to be ok, a resident walked it recently.</p> <p>105.2. Emergency Plan update – Cllr. Pearson confirmed there was nothing to report.</p> <p>105.3. Defibrillator monthly check Report and any other reports – an email to be sent to Cllr. Barton confirming that these checks are still being undertaken.</p> <p>105.4. Community Speedwatch – Cllr. Cornell reported that she had received a Community Speedwatch update for January 2017. She then gave her report. There is currently six people in the team conducting these</p>	<p>Clerk – emailed 16.1.2017</p>

	speedchecks. Recent speedchecks undertaken incl. 10/11/16 – caught 10 vehicles speeding in 23mins, 24/11/16 – caught 7 vehicles speeding in 18mins, 8/12/16 – caught 2 vehicles speeding in 15mins, 13/12/16 – caught 14 vehicles speeding in 40 mins and 10/1/17 – caught six vehicles speeding in 30 mins. All these vehicles were travelling at between 36mph and 53mph. Unfortunately the charger is now not working and needs new batteries. These have been ordered.	
106.	Deliveries for The Parish Pump. Dawn Dixon has now left the village and Cllr. Gibbs offered to help out with the deliveries that Dawn used to do – possibly one side of The Street only. Cllr. Cornell has offered to do the pub side of the village.	Cllr. Wheeler
107.	To discuss the 2018 remembrance of the end of the first world war. The Council all agreed that we should do something to mark the end of the first world war. Will go through this in more detail at the next meeting and possibly join together with the Village Hall Committee and the Church.	
108.	<u>BT Telephone Box</u> Cllr. Barton had previously advised he hopes to organise a community paint in March.	Cllr. Barton
109.	<u>Clerk's Report</u> – attached. Confirmed that Item 4 on the Clerk's Report the old laptop has had its hard drive removed and destroyed as agreed in the Minutes of 31.5.2016 no. 15.11 pg.29. This will be the last Clerk's report as everything will now be included in the Minutes under the relevant headings.	
110.	<u>Correspondence Received:-</u> 110.1. To note correspondence received. There was no correspondence.	
111.	<u>Urgent Business:-</u> There was no urgent business.	
112.	<u>Future Meeting:-</u> To confirm the date of the next meeting as Monday 6 March 2017 at 7.30pm.	

There being no further business, the meeting closed at 9.55pm.

Signed.....

Date.....

## Budget 2017-18 INCOME (Final)

Revenue Income Items	Year 2015/16		Year 2016-17			Year 2017-18
	Budget	Actual	Budget	Actual (half year)	To year end	Budget
	£	£	£	£	£	£
FHDC Precept	£9,523.00	£9,523.00	£11,189.00	£11,189.00	£11,189.00	£11,500.00
FHDC Precept Grant	£227.00	£227.00	£113.00	£113.00	£113.00	£0.00
VAT Reclaimed	£350.00	£5,473.68	£500.00	£557.13	£585.00	£380.00
Parish Pump Advertising	£200.00	£495.00	£400.00	£50.00	£180.00	£200.00
Grants	£0.00	£4,383.29	£0.00	£351.03	£351.03	£0.00
Interest	£4.00	£9.00	£10.00	£1.62	£3.00	£5.00
<b>Total Income</b>	<b>£10,304.00</b>	<b>£20,110.97</b>	<b>£12,212.00</b>	<b>£12,261.78</b>	<b>£12,421.03</b>	<b>£12,085.00</b>

### Income Less Expenditure

	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Anticipated</u>
<u>Bank Balances</u>	<u>1.4.2016</u>	<u>26.10.2016</u>	<u>9.1.2017</u>	<u>31.3.2017</u>
Current:	£2,120.17	£3,883.67	£815.60	£810.60
Deposit:	£3,993.38	£10,155.03	£10,155.93	£6,811.16

