

FRECKENHAM PARISH COUNCIL

The Meeting of Freckenham Parish Council on
Monday 8th July at 7.30 pm at Freckenham Village Hall

MINUTES

In attendance:

Cllr. Brooks
Cllr. McCoig
Cllr. A Smith
Cllr. S Smith
Cllr. Tucker

Also in attendance:

Clerk Naomi Alecock

1. Apologies for absence & approval of reasons tendered

There were no apologies for absence.

2. Declaration of interest and dispensations

There were no declarations of interest or dispensations.

3. To receive approval of minutes of the annual parish council meeting held on Monday 13th May 2024 from those members present at the meeting

It was **RESOLVED** to adopt the minutes from the annual parish council meeting on Monday 13th May 2024 following an amendment to item 22 which should include the reference to Moosewinkle Lodge and the Old School House in addition to Woodlands House. The hedge of Woodlands House and Moosewinkle Lodge has overgrown on Mildenhall Road and the hedge of the Old School House is overhanging the right of way to the playing field. Proposed by Cllr. McCoig, seconded by Cllr. A Smith. All in favour.

4. Public Participation

There was no public participation.

5. District Councillors Report

Apologies were received from Cllr. Taylor.

6. County Councillors Report

Apologies were received from Cllr. Stanbury.

7. Governance

7.1 To review the code of conduct

It was **RESOLVED** to adopt the code of conduct with no changes. Proposed by Cllr. Brooks, seconded by Cllr. A Smith. All in favour.

7.2 To adopt the publication scheme

It was **RESOLVED** to adopt the publication scheme with no changes. Proposed by Cllr. Brooks, seconded by Cllr. Tucker. All in favour.

7.3 To review and adopt the asset register

The Clerk explained that it is a requirement of the Parish Council to record the net cost price of each item on its asset register, there is not a need to add a depreciation value. There is however the option to add an insurance value column listing the replacement value of an item, however this would have an impact on the insurance premium.

The asset register was reviewed and it was **AGREED** to remove the projector and wireless presenter under other equipment as these are not the assets of the Parish Council and are owned and maintained by the Village Hall. It was also noted that the Honda strimmer/ brush cutter purchased last year is omitted and it was **AGREED** that this be added to the register.

Proposed by Cllr. S Smith, seconded by Cllr. A Smith. All in favour.

7.4 To discuss .gov email address

The Clerk advised that NALC recently released guidance on using .gov email addresses rather than personal email addresses. This would provide greater security with data protection and it would mean that information is not retained longer than is needed ie. If a councillor leaves, they lose access to any information in emails. The Clerks email address is a Hotmail account and does receive a lot of spam.

Suffolk.cloud who host our website have provided a quote. 5Gb mailbox storage would be £65 for 1 year or £120 for 2 years, however funding is available. This cost includes the setting up of the mailboxes, deletions and additions. It was **AGREED** for the Clerk to implement this for Cllrs. Tucker, A Smith, S Smith and for the Clerk. Cllrs. Brooks and McCoig would like to continue with their current email addresses. Proposed by Cllr. Tucker, seconded by Cllr. S Smith. All in favour.

8. Financial Matters

8.1 To consider the quote for 10 x litter pickers

It was **AGREED** not to continue with the purchase of litter pickers as there has only been one person who has taken part in the litter picking. Proposed by Cllr. Tucker, seconded by Cllr. S Smith. All in favour.

8.2 To review the pricing for the Parish Pump advertising

The current pricing schedule for the Parish Pump advertising was reviewed. As it has not been amended for a number of years the Clerk was requested to look at the pricing of other similar publications and to gather more information on the cost for additional pages and to report back to the Council in September in order for this to be considered.

It was **AGREED** that this pricing applies to companies only and groups/ individuals can advertise free of charge.

8.3 To receive the monthly bank accounts

It was **NOTED** that there is currently £575.51 in the current account and £24,686.45 in the business account.

8.4 To agree payments and expenses

<u>Date</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
12/06/2024	One off grass cut	£100.00	£20.00	£120.00
14/06/2024	Installation of memorial bench	£450.00	£90.00	£540.00
17/06/2024	Repairs to mower	£591.30	£118.26	£709.56
01/07/2024	A. Smith - fuel for mower	£77.89	£0.00	£77.89
02/07/2024	Clerk expenses	£49.36	£0.00	£49.36
		£1,168.55	£208.26	£1,376.81

It was **RESOLVED** to **APPROVE** the above payments and expenses. Proposed by Cllr. Smith, seconded by Cllr. Brooks. All in favour.

9. Exchange of information

Cllr. S Smith attended the Shores Trust meeting and was asked if the Parish Council would cover the cost of a skip to dispose of waste from previous tenants. In principle the Parish Council would support a contribution to this, however they require more details. It was **AGREED** to add this as an item to the September meeting for resolution.

10. Date and time of next meeting – Monday 16th September 2024 at 7.30pm in Freckenham Village Hall, 7 Fordham Road, Freckenham, IP28 8JB

The meeting closed at 20.23pm.