

Freckenham Parish Council
Minutes of the Annual General Meeting held on 16th May 2007
at Freckenham Village Hall, Fordham Road at 7.00 p.m.

1. Present:

- 1.1. Councillors - D E Wheeler (Chairman); Mrs H A Gurner; G H Calver; Mrs C K L Engelbrecht.
- 1.2. In attendance – County Councillor R Pendleton; District Councillor Miss S Syvret; the Clerk.
- 1.3. Cllrs Wheeler, Gurner and Calver signed a Declaration of Acceptance of Office prior to the start of the meeting.

2. Election of Chairman:

- 2.1. Cllr Wheeler confirmed that he was willing to remain as Chairman if elected. Cllr Gurner proposed that Cllr Wheeler be elected as Chairman; this was seconded by Cllr Calver and agreed. Cllr Wheeler signed a Declaration of Acceptance of Office.

3. Election of Vice-Chairman:

- 3.1. Cllr Wheeler proposed Cllr Gurner as Vice-Chairman. This was seconded by Cllr Calver and unanimously agreed.

4. Apologies:

- 4.1. Police.

5. Co-option to fill Vacancy:

- 5.1. The Chairman mentioned that since the uncontested election on 3rd May Mrs Badger had tendered her resignation and thus there were two vacancies on the council. The Clerk explained that the vacancy arising from the lack of required nominations at the election could be filled now but the resignation of Mrs Badger has to be treated as a Casual Vacancy and duly advertised.
- 5.2. The Chairman said that he had spoken with Mrs Christina Engelbrecht, a previous parish councillor, who is agreeable for her name to be put forward for co-option. As there were no further nominations Mrs Engelbrecht was unanimously co-opted onto the council. Mrs Engelbrecht, being present, signed a Declaration of Acceptance of Office and joined the meeting.
- 5.3. The Chairman welcomed the two new councillors for this session, Cllrs Geoff Calver and Christina Engelbrecht, to the council.

6. Declaration of Interest:

- 6.1. None.

7. Reports:

- 7.1. County Councillor.
 - 7.1.1.. Councillor Pendleton mentioned the decision to reorganise the schools to a two-tier system; the progress of the Sainsbury proposal to build in Mildenhall; a complaint he had received about parking on the pavement in The Street. Members said that action is required over parking on the pavements and it was agreed that the Clerk should write to the police.

7.2. District Councillor.

7.2.1.. Councillor Syvret said that she had been re-elected unopposed. The District Council's AGM was on 22nd May; she has reduced her committee work involvement but will be vice-chair of the Overview and Scrutiny committee.

7.3. Police.

7.3.1.. The Clerk said that the new policing arrangement had been implemented and that PC Greenhalf was no longer the community beat officer. The contact is now WPC Lesley Sloman at Newmarket. PC Greenhalf had reported that there had been four crimes over the last three months being a burglary at Lee Farm; drink driving offence; vehicle stolen in The Street; number plate stolen in Mortimer Lane.

8. Minutes:

8.1. The Minutes of the meeting held on 8th March 2007 had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

9. Matters Arising not covered in the Agenda:

- 9.1. The Chairman mentioned the build-out on the Fordham Road. The County Councillor said that he understood that the county felt that the build out should be removed but had informed them that the parish wished it to remain.
- 9.2. The Chairman said that he felt that the entrance to the public footpath at Pound Corner should be tidied up as soon as possible.
- 9.3. Cllr Calver confirmed that he would continue as editor of the *Parish Pump* under the same arrangement as in 2006/07.

10. Safer Neighbourhood Team:

10.1. The Clerk had circulated information concerning the new constabulary's Safer Neighbourhood Team for the village. The Chairman said that he would attend the launch event on 5th June at Mildenhall; Cllr Engelbrecht said she hoped to attend.

11. Appointment of Council Representatives for 2007-2008:

- 11.1.1..SALC. Cllr Gurner – [Cllr Wheeler is on the Executive Committee]
- 11.1.2..Mildenhall and District Sick Poor Fund. Mr Nial Murphy (but if he wished to stand down then Cllr Engelbrecht)
- 11.1.3..Freckenham Shores Charity. Cllrs Calver and Gurner.
- 11.1.4..Village Hall Committee: Cllr Wheeler.
- 11.1.5..Village Recorder. Mrs Sandie Geddes.
- 11.1.6..Mildenhall Community Partnership. Cllr Wheeler.
- 11.1.7..Mildenhall Road Footway Action Group. None - as the group had not met for some time.
- 11.1.8..Suffolk Hedgerow Survey. None.

12. Recreation Ground and Other Assets:

12.1. The Chairman reported that Mr Cobain had had an accident and had not been able to undertake any work. The Chairman to speak with Mr Cobain to ascertain if he will be able to proceed. If not then it was **resolved** that the Chairman and the Clerk would obtain alternative estimates and get the work completed.

13. Planning:

- 13.1. Applications received:
 - 13.1.1.. None.
- 13.2. Decisions:
 - 13.2.1..Old Chapel, Fordham Road – Erection of single storey side extension and insertion of dormer windows ~ Approved subject to conditions
 - 13.2.2..Manor House, Church Lane – Coach House re-roofing ~ Approved subject to conditions
 - 13.2.3..Unit C, Freckenham House – Insertion of dormer windows and new window ~ Approved subject to conditions.
 - 13.2.4..Land off Elms Road – Revised equine accommodation with 20 box American Barn ~ Approved subject to conditions.
- 13.3. Application Withdrawn:
 - 13.3.1..The Olde Bell House, The Street – Conversion of outbuilding to create a residential dwelling and erection of detached double garage.
- 13.4. The Clerk had circulated information on Suffolk County Council Consultation on Suffolk Minerals Development Plan Documents – Members had no comment on the Suffolk Minerals Development Plan.
- 13.5. Members noted the contents of a letter from East Cambridgeshire District Council concerning further consultation on its Local Development Framework documentation.

14. Unitary Council for Ipswich:

- 14.1. The Clerk had circulated a copy of Suffolk County Council response to Ipswich's proposal for a unitary authority. Members agreed with Suffolk County Council that the proposal should be opposed.

15. Local Housing Needs Survey:

- 15.1. The Clerk had circulated information from Suffolk ACRE and Forest Heath District Council. It was **resolved** that Louise Wilby of Suffolk ACRE and Lynne Davies of Forest Heath District Council should be invited to the next meeting.

16. Available Funding:

- 16.1. The Clerk had circulated details of funding available from Western Suffolk Local Strategic Partnership (Community Chest) and Forest Heath District Council (Leisure Grant).
- 16.2. Members agreed that consideration should be given to further play equipment. The Clerk to organise a meeting with Adventure Playgrounds Limited and let all Members know the time and date. Application then to be made to the Community Chest fund.

17. Suffolk Association of Local Councils:

- 17.1. The Clerk had circulated information on training courses. Cllrs Calver and Engelbrecht agreed to attend the New Councillors course on 24th May in Mildenhall. It was **resolved** to pay the course fee of £20.00 each.

18. Revised Model Code of Conduct:

- 18.1. The Clerk had circulated details of the Revised Model Code of Conduct that became operative on 3rd May 2007. It was **resolved** to adopt the Revised Model Code of Conduct, to include paragraph 12(2) but otherwise without alteration.

18.2. All members (other than Cllr Calver who is away) to attend the training session in Mildenhall on Tuesday 19th June – 6.00 to 8.00 p.m.

19. Donations Requested (Section 137):

- 19.1. The Chairman explained that in 2006/07 the council had chosen a number of charities to which a donation would be sent during the year. It was **resolved** that six charities should be considered for 2007/2008 and that these would be decided at the next meeting.
- 19.2. Clerk had circulated a request from Suffolk Accident Rescue Service. It was unanimously **resolved** that the Rescue Service should be one of the six and that a donation of £55.00 should be made.

20. Annual Subscriptions:

- 20.1. It was unanimously **resolved** to subscribe during the coming year to:
- 20.1.1..Suffolk Preservation Society - £20.00
 - 20.1.2..Suffolk ACRE - £20.00
 - 20.1.3..Local Council Review (one copy) - £13.50
 - 20.1.4..Suffolk Association of Local Councils - £127.00

21. Financial Matters:

- 21.1. Approval was given to the payment of the following accounts-
- 21.1.1.. £15.00 to Freckenham Village Hall for the hire of the hall for this meeting and the Annual Parish Meeting.
 - 21.1.2.. £20.00 to Suffolk ACRE being the annual subscription.
 - 21.1.3.. £5.00 to Forest Heath District Council being the annual rent for the recreation ground.
 - 21.1.4.. £20.00 to Suffolk Preservation Society being the annual subscription.
 - 21.1.5.. £127.00 to SALC being the annual subscription to include only two copies of The Local Councillor.
 - 21.1.6.. £13.50 to NALC for one copy of the Local Council Review for the coming year.
 - 21.1.7.. £113.50 to NFU Mutual being the insurance for the tractor and mower
 - 21.1.8.. £775.86 to Suffolk County Council being the half year charge for energy and maintenance for street lighting.
- 21.2. Free Resources Expenditure. Resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure namely: £55.00 to Suffolk Accident Rescue Service.
- 21.3. Accounts for 2006-2007. The Clerk had circulated the unaudited accounts for 2006-2007 and the abbreviated Statement of Account for the External Auditor. It was **resolved** that both are approved.
- 21.4. Members completed the External Auditors Annual Governance Statement.
- 21.5. It was confirmed that the Clerk would be the Responsible Financial Officer for 2007-2008.
- 21.6. It was **resolved** that the Chairman should oversee internal financial control.
- 21.7. It was **resolved** that Mrs Almond be appointed as Internal Auditor for 2006/2007 accounts.

22. Clerk's Report:

22.1. This had been circulated. The report was noted.

23. Correspondence Received:

23.1. A folder was circulated. Details were noted.

24. Urgent Business:

24.1. None.

25. Next Meetings:

25.1. Provisional dates for the coming year:

<u>2007</u>	<u>2008</u>
18 th July	16 th January
12 th September	12 th March
17 th October	14 th May
12 th December	

Signed:

Date:

26. Present:

- 26.1. Councillors - D E Wheeler (Chairman); Mrs H A Gurner; Mrs C K L Engelbrecht
- 26.2. In attendance – The Clerk.

27. Apologies:

- 27.1. Councillor G H Calver.

28. Declaration of Interest:

- 28.1. None.

29. Co-option to fill Vacancy:

- 29.1. The Chairman said that he had approached a former councillor who was considering whether to offer himself for co-option.

30. Planning:

- 30.1. Applications Received:
 - 30.1.1..Pound Cottage, 16 The Street - Erection of two storey side extension. No objections.
 - 30.1.2..Bradfield (ex Land adjacent to Woodlands) East View - Resubmission of F/2006/0347/FUL Erection of a bungalow with attached garage to replace mobile home. No objections.

31. Urgent Business:

- 31.1. The Chairman mentioned that Forest Heath District Council's next Parish Forum is on 10th July, before the next meeting. He and Cllr Gurner are away on that day. Cllr Engelbrecht and the Clerk to attend.
- 31.2. The Chairman said that Mr Bob Cobain was not well and therefore unable to undertake the work to the swings and bus shelter. Cllr Engelbrecht said that she might be able to organise the painting required to the bus shelter. The Chairman and Clerk to obtain alternative quotations for the other work.
- 31.3. The Chairman said that he had received a complaint from Mrs Geddes concerning the Chippenham Road/Fordham Road junction. The Clerk to write to Suffolk County Council.
- 31.4. The Clerk to get in touch with the Community Police concerning a 4x4 and red van that continue to park on the pavement in The Street.

32. Next Meeting:

- 32.1. Thursday 18th July 2007 in the village hall at 7.00 p.m.

Signed:

Date:

33. Present:

- 33.1. Councillors - D E Wheeler (Chairman); Mrs H A Gurner; G H Calver; Mrs C K L Engelbrecht; N M B Martin.
- 33.2. In attendance – County Councillor R Pendleton; District Councillor Miss S Syvret; the Clerk.
- 33.3. Ms Louise Wilby from Suffolk ACRE and Ms Lynne Davis from Forest Heath District Council.

34. Presentation on Local Housing Needs:

- 34.1. Prior to opening the meeting Cllr Wheeler introduced Ms Louise Wilby, a Rural Housing Enabler at Suffolk ACRE and Ms Lynne Davis Housing Strategy and Development Officer at Forest Heath District Council.
- 34.2. Ms Wilby gave a presentation concerning affordable housing and the undertaking of a local housing needs survey.
- 34.3. Cllr Wheeler thanked Ms Wilby and Ms Davis for the information that they had given and for their time in attending the meeting

35. Apologies:

- 35.1. None.

36. Co-option to fill Vacancy:

- 36.1. The Chairman mentioned that he had approached Mr Niall Martin, a former councillor, who is agreeable for his name to be put forward for co-option. As there were no further nominations Mr Martin was unanimously co-opted onto the council. Mr Martin, being present, signed a Declaration of Acceptance of Office and joined the meeting.

37. Declaration of Interest:

- 37.1. None.

38. Reports:

- 38.1. County Councillor.
 - 38.1.1..Councillor Pendleton mentioned the proposal to widen the footway at Pound Corner; the build out on the Fordham Road, which is not to be improved by the County Council; the progress of the Schools Review and that he did have some funds available in his Locality Budget.
- 38.2. District Councillor.
 - 38.2.1..Councillor Syvret set out the political build up of the new Council; mentioned the consultation on the new Corporate Plan and mentioned that she is vice chair of the Youth Provision Working Group.
- 38.3. Police.
 - 38.3.1..The Clerk said that he had informed the Police of the meeting but heard nothing from them. He said he would get in touch with them about attendance at future meetings and follow up about parking on the pavements.

39. Minutes:

- 39.1. The Minutes of the meetings held on 16th May and 26th June 2007 had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

40. Matters Arising not covered in the Agenda:

- 40.1. None.

41. Recreation Ground and Other Assets:

- 41.1. The Chairman reported that Mr Cobain would definitely not be able to undertake any work. Cllr Mrs Engelbrecht said that she and Mrs Knowles would paint the bus shelter during August. The Clerk and Cllr Martin undertook to do work to the roof. The Clerk said that following a meeting with Adventure Playgrounds Limited they had given a quotation of £380 + VAT to paint the swings and slide. It was **resolved** to accept this quotation.
- 41.2. The Chairman mentioned that at the meeting with Adventure Playgrounds he and Cllrs Mrs Engelbrecht and Mrs Gurner had considered what other equipment could be installed. The Clerk said that he had had a verbal estimate for a 2.4m cone climbing frame - £5,500 – surfacing under - £1,620 – a 2-way seesaw - £1,725 – and surfacing under - £585. A total of £9,430.00 plus VAT. It was **resolved** that in principle the proposal was acceptable but that an alternative quotation should be obtained and investigation undertaken on grant aid.

42. Planning:

- 42.1. Applications received:
- 42.1.1..Lee Farm ~ Erection of one and a half story garage and office complex. Members considered that this was an overdevelopment for this location within the farm.
- 42.1.2..Lee Farm ~ Erection of Wall and Gate to entrance. No objections.
- 42.2. Decisions:
- 42.2.1..None.
- 42.3. Members noted that the War Memorial was Listed on 16th May 2007 as a structure of Architectural or Historic Interest Grade II.
- 42.4. Members noted that the Inspector at the appeal by Wildtracks to retain and construct earth bunds and retain hard surfacing to the race circuit has granted approval subject to stringent conditions.

43. Forest Heath District Council's Corporate Plan Consultation:

- 43.1. The Clerk had circulated a copy of the consultation document. Members went through the questions and agreed on a response to be submitted by the Clerk.

44. Suffolk Association of Local Councils:

- 44.1. The Clerk had circulated information on training courses. The Clerk said that he would attend the Clerk's Networking Day on 26th September. Cllr Calver to let the Clerk know if he can attend the training for New Councillors over four evenings starting on 30th July. It was **resolved** to pay the course fees of £10.00 for the Networking Day and £70 for the New Councillors course.
- 44.2. The Clerk had circulated information concerning the Newsletter of the Year 2007 award. It was **resolved** to enter the *Parish Pump*.

45. National Association of Local Councils:

45.1. The Clerk had circulated details of a conference *Cracking the Code*. No Member wished to attend.

46. Recent Development in Countryside Access:

46.1. The Clerk had circulated details from Suffolk County Council concerning public footpaths. Cllr Martin agreed to discuss the details with Suffolk County Council.

47. Section 137 donations:

47.1. Following on the agreement at the meeting on 16th May 2007, minuted as 19.1, the Clerk had circulated details of organisations that had been supported in the past. It was **resolved** that the six charities to be supported in 2007/2008 with a donation of £55.00 to each would be: Suffolk Accident Rescue (donation already made); East Anglian Air Ambulance; Royal British Legion; Vitalize; St Nicholas Hospice; Age Concern Suffolk.

48. Section 142 request:

48.1. The Clerk had circulated a letter from Brandon and Mildenhall Citizens Advice Bureau. It was **resolved** to make a donation of £80.00.

49. Financial Matters:

49.1. Approval was given to the payment of the following accounts:-

49.1.1.. £10.50 to Freckenham Village Hall for the hire of the hall for this meeting and 26th June.

49.1.2.. £80.00 to Brandon and Mildenhall Citizens Advice Bureau.

49.2. Free Resources Expenditure. Resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure namely: £55.00 each to East Anglian Air Ambulance; Royal British Legion; Vitalize; St Nicholas Hospice; Age Concern Suffolk.

49.3. The Clerk mentioned that Mrs Almond was not now able to undertake the Internal Auditor role. It was **resolved** that Mr Steve Hills be appointed as Internal Auditor for the 2006/2007 accounts.

50. Clerk's Report:

50.1. This had been circulated. The report was noted.

51. Correspondence Received:

51.1. A folder was circulated. Details were noted.

52. Urgent Business:

52.1. Cllr Martin mentioned that the hedge on the corner of Chippenham Road and Fordham Road has overgrown the footway and obstructs the view for traffic leaving Chippenham Road. The Clerk to write to the agent handling the sale.

52.2. The Chairman mentioned the next SALC area meeting is on 18th September, when he is away. Cllrs Calver and Martin and the Clerk said they hoped to be able to attend.

53. Next Meeting:

53.1. Wednesday 12th September 2007 in the village hall at 7.00 p.m.

Signed:

Date:

Freckenham Parish Council
Minutes of a General Meeting held on 12th September 2007
at Freckenham Village Hall, Fordham Road at 7.00 p.m.

54. Present:

- 54.1. Councillors - D E Wheeler (Chairman); Mrs H A Gurner; G H Calver; Mrs C K L Engelbrecht; N M B Martin.
- 54.2. In attendance – County Councillor R Pendleton; PCSO Tim Hartup; the Clerk.

55. Apologies:

- 55.1. District Councillor Miss S Syvret.

56. Declaration of Interest:

- 56.1. None.

57. Reports:

- 57.1. County Councillor.
 - 57.1.1..Councillor Pendleton mentioned the proposed closure of Glastonbury Court care home in Bury St Edmunds and the subsequent decision that it should remain open. The Chairman mentioned that Suffolk County Council had failed to renew the road markings in the village to be done when the bridge works in The Street had been completed.
- 57.2. District Councillor.
 - 57.2.1..Councillor Syvret had sent her apologies and mentioned that there was nothing of note to report.
- 57.3. Police.
 - 57.3.1..PCSO Hartup apologised for the police non-attendance at the last meeting. He mentioned that since mid-May there had been three crimes in the parish. The police's priorities in the area are speeding, illegal parking and graffiti. He said that PC Leslie Slowman is to be trained in the use of a speed detector gun. Two dates are proposed for property marking being 14th October and 25th November, both in the village hall.

58. Minutes:

- 58.1. The Minutes of the meeting held on 18th July 2007 had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

59. Matters Arising not covered in the Agenda:

- 59.1. Cllr Martin mentioned that the hedge on the corner of Chippenham Road and Fordham Road had not been cut back. The Clerk said that he had been in touch with the selling agent. It was **resolved** that the Clerk writes to the selling agent with a copy to Suffolk County Council.

60. Recreation Ground and Other Assets:

- 60.1. The Chairman reported that Cllr Mrs Engelbrecht and her husband had undertaken the painting of the interior of the bus shelter. Cllr Engelbrecht said that there is a rotting bargeboard on the front. Cllr Engelbrecht produced receipts for the paint and brushes. The Chairman proposed that in addition there should be a payment to Cllr Engelbrecht for her time and

suggested £75.00. It was **resolved** to reimburse the costs and make a payment of £75.00 (Cllr Engelbrecht abstaining).

- 60.2. The Chairman mentioned that he had asked the contractor (John Haste) who undertakes the mowing of the grass at the village hall to quote for cutting the grass within the fenced play area. The quotation was £20.00 per cut – approximately every two weeks during the growing season – and a charge of £12.00 for applying Roundup underneath the fence. It was **resolved** that this quotation should be accepted.

61. Planning:

- 61.1. Applications received:

61.1.1..Lavrock House, North Street ~ Replace conservatory with solid extension, other external alterations including to windows and doors, reinstate driveway and entrance to front of property. No objections.

- 61.2. Decisions:

61.2.1..Pound Cottage ~ Erection of two storey side extension – Granted subject to conditions.

61.2.2..Lee Farm ~ Erection of one and a half story garage and office complex - Granted subject to conditions.

61.2.3..Lee Farm ~ Erection of Wall and Gate to entrance - Granted subject to conditions.

61.2.4..Bradfield, East View – Erection of a bungalow with attached garage - Granted subject to conditions.

- 61.3. Members considered whether to support the objection proposed by Five Villages Preservation Trust to outline application for 700 dwellings at Red Lodge. It was **resolved** that Members should make their own observations.

- 61.4. Members noted the Planning Training Workshops being organised by Suffolk Preservation Society. No one wished to attend.

62. Forest Heath District Council's New Housing Development Workshops:

- 62.1. The Clerk had circulated information. No Member is able to attend.

63. Suffolk Association of Local Councils:

- 63.1. The Clerk had circulated information on the conference and AGM on 2nd October. The Chairman said that as a member of the executive committee he would be attending. Cllr Martin agreed to attend the AGM only.

- 63.2. The Clerk had circulated information concerning Visioning Events. No Member wished to attend.

- 63.3. The Clerk had circulated information on the Area meeting to be held on 18th September. Cllrs Wheeler and Gurner said that they would be away. Cllr Calver agreed to attend.

64. Suffolk ACRE:

- 64.1. The Clerk had circulated details of the conference and AGM to be held on 27th September. The Chairman said that as a member of the executive committee he would be attending. Cllr Calver agreed to attend. It was agreed to meet the charge for Cllr Calver of £12.50 (the Chairman is free).

65. Good Neighbourhood Scheme:

- 65.1. The Chairman mentioned that this scheme was being co-ordinated through Suffolk ACRE. It was **resolved** to invite Gavin Hodge, the co-ordinator, to the next or the December meeting to explain the details of the scheme.

66. Forest Heath Community Health Improvement Forum:

66.1. Cllr Martin agreed to represent the council at the meeting on 1st October.

67. Review of Suffolk County Council's Accommodation for Older People:

67.1. The Clerk had circulated a letter from Suffolk County Council with a Questionnaire. Cllr Engelbrecht undertook to respond to the questionnaire on behalf of Members.

68. Insurance 2007/2008:

68.1. The Clerk had circulated the quotation from Suffolk ACRE for renewal of the policy on 1st October. It was **resolved** that the Clerk should seek alternative quotations and that the lowest, subject to suitable cover, should be accepted (the quotation from Suffolk ACRE being £661.30).

69. Inspire East Annual Event:

69.1. The Clerk had circulated details of the Event to be held on 20th September. No Member wished to attend.

70. Financial Matters:

70.1. Approval was given to the payment of the following accounts:-

70.1.1.. £7.50 to Freckenham Village Hall for the hire of the hall for this meeting.

70.1.2.. £90.00 to Hills Accounting Services for the Internal Audit.

70.1.3.. £478.44 to Mrs Ann Wheeler for the reinstatement of the garden area in The Street (a similar amount having been received from Suffolk County Council for this work) [Cllr Wheeler abstaining].

70.1.4.. £12.50 to Suffolk ACRE for Cllr Calver's attendance at the AGM.

70.1.5.. £101.47 to Cllr Engelbrecht for the painting of the bus shelter.

70.2. The Clerk had circulated a report from the Internal Auditor, Mr Steve Hills, which was noted.

71. Clerk's Report:

71.1. This had been circulated. Cllr Martin said that he had discussed with Suffolk County Council the proposed amendments to Countryside Access. Category 1 paths (which all in the parish area) would be cut two to three times per annum. All other items were noted.

72. Correspondence Received:

72.1. A folder was circulated. Details were noted.

73. Urgent Business:

73.1. None.

74. Next Meeting:

74.1. Wednesday 17th October 2007 in the village hall at 7.00 p.m. Cllr Martin mentioned that as he is away on that day he would not be able to attend.

Signed:

Date:

75. Present:

- 75.1. Councillors - D E Wheeler (Chairman); Mrs H A Gurner; Mrs C K L Engelbrecht.
- 75.2. In attendance – County Councillor R Pendleton; PCSO Tim Hartup; the Clerk.

76. Apologies:

- 76.1. Councillors G H Calver; N M B Martin.

77. Declaration of Interest:

- 77.1. Cllr Wheeler concerning an expenses claim.

78. Reports:

- 78.1. County Councillor.
 - 78.1.1..Councillor Pendleton mentioned that he had been in touch with the County concerning the overgrown hedge on the Chippenham Road/Fordham Road corner and the repainting of the road markings. He enquired if there were any complaints over buses. Cllr Gurner said that she was aware of two Saturdays when a service had not run. Cllr Wheeler thanked Cllr Pendleton for agreeing to a contribution from his Locality Budget of £1,000 towards the cost of a new seesaw in the play area.
- 78.2. District Councillor.
 - 78.2.1..Cllr Wheeler mentioned that Miss Sue Syvret had recently resigned from the District Council. He introduced Mr Brian Harvey who was the prospective Conservative candidate for the vacancy.
- 78.3. Police.
 - 78.3.1..PCSO Hartup mentioned that since the last meeting there had been one crime in the parish being the theft of building materials from the proposed stud on the Badlingham Road. He mentioned that there had been no attendance at the property marking session, partly due to lack of a leaflet drop, and felt that the police might have to attend at peoples homes in future. He said that the police are distributing warning bells for ladies to attach to their handbags - “cat bells” – which he asked to be made available in the church.

79. Minutes:

- 79.1. The Minutes of the meeting held on 12th September 2007 had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

80. Matters Arising not covered in the Agenda:

- 80.1. None.

81. Recreation Ground and Other Assets:

- 81.1. The Chairman reported that the swings had not yet been painted. The Clerk to chase the contractor.

81.2. The Clerk mentioned that he had accepted the estimate from John Haste for cutting the grass within the fenced play area and asked him to do a final cut for this year.

82. Planning:

82.1. Applications received:

82.1.1..The Olde Bell House, The Street ~ Resubmission of F/2006/0662/FUL. Conversion of outbuilding to create a residential dwelling with erection of detached garage and creation of a new vehicular access for existing house. No comment on the proposed conversion. On the new garage and new access Members still felt that the garage should be further back from the house so that vehicles can turn round and be able to enter and exit in a forward direction. Members also wondered about visibility splay to the east.

82.1.2..Isleham to Mildenhall Main ~ Laying a 500mm diameter underground potable water pipeline. No objection.

82.2. Decisions:

82.2.1..None.

83. Provision of Grit Bin:

83.1. The Clerk reported that the County Council had enquired if the parish would provide a salt/grit bin at Pound Corner to save the grit being dumped by the Chestnut tree. It was **resolved** that the Clerk should enquire of the County what size bins is required and acquire a small bin up to the cost of £150 or a large bin up to the cost of £200.

84. Standing Orders:

84.1. The Clerk mentioned that following the agreement to a new Code of Conduct he considered that the Standing Orders and the Financial Standing Orders should be reviewed. It was **resolved** that a working group should be set up of the Chairman, Cllr Gurner and the Clerk.

85. An Inconvenient Truth:

85.1. The Clerk had circulated details of a private viewing of this film at SALC's offices on 2nd November. None of the Members present are able to attend. The Chairman felt that the council should be represented and the Clerk to ask Cllr Calver if he could attend.

86. Forest Heath District Council's New Housing Development Workshops:

86.1. The Clerk had circulated details. No Member is able to attend the workshop on 24th October.

87. Reports:

87.1. SALC AGM: The Chairman reported on proceedings. He mentioned that before the AGM Mr Terry Waite gave an interesting talk on his detention in Lebanon some years ago. In the afternoon a representative from Suffolk County Council gave a talk on 'Green' issues.

87.2. Suffolk ACRE AGM: The Chairman reported on proceedings.

87.3. SALC Area meeting: Cllr Calver attended.

87.4. Community Health Improvement Forum: Cllr Martin attended.

88. Section 142 Request:

88.1. The Clerk had circulated a letter from Newmarket Citizens Advice Bureau. It was **resolved** to donate £100 to the CAB.

89. Financial Matters:

89.1. Approval was given to the payment of the following accounts:-

89.1.1.. £4.50 to Freckenham Village Hall for the hire of the hall for this meeting.

89.1.2.. £23.75 to SALC for the Clerks Networking Day and the Chairman's attendance at the AGM [Cllr Wheeler abstaining].

89.1.3.. £35.20 to Cllr Wheeler being mileage claim for attending the SALC AGM [Cllr Wheeler abstaining].

89.1.4.. £100.00 to Newmarket CAB [Section 142].

89.1.5.. £666.30 to Suffolk ACRE for the annual insurance. The Clerk explained that the Norwich Union had been unable to quote. An additional £5.00 had been added for the sixth playground item.

90. Clerk's Report:

90.1. This had been circulated.

91. Correspondence Received:

91.1. A folder was circulated. Details were noted.

92. Urgent Business:

92.1. The Chairman said that he wished included on the next agenda that, having been advised that £1,000 would be received from the Locality Budget for the seesaw the balance of £1,310 should come from reserves.

93. Next Meeting:

93.1. Wednesday 12th December 2007 in the village hall at 7.00 p.m.

Signed:

Date:

Freckenham Parish Council
Minutes of a General Meeting held on 12th December 2007
at Freckenham Village Hall, Fordham Road at 7.00 p.m.

Before opening the meeting the Chairman introduced Mr Gavin Hodge from Suffolk ACRE. Mr Hodge talked about the Good Neighbourhood Scheme, which is organised by Suffolk ACRE.

94. Present:

- 94.1. Councillors - D E Wheeler (Chairman); Mrs H A Gurner; G H Calver; Mrs C K L Engelbrecht; N M B Martin.
- 94.2. In attendance – County Councillor R Pendleton; District Councillor T Huggan; Mr Gavin Hodge (Suffolk ACRE); the Clerk.

95. Apologies:

- 95.1. Police.

96. Declaration of Interest:

- 96.1. None.

97. Reports:

- 97.1. County Councillor.
 - 97.1.1..Councillor Pendleton mentioned that he had been in touch with the County concerning the overgrown hedge on the Chippenham Road/Fordham Road corner and that the work would be done by the County, as the owner had declined to do so. He enquired if there were any further complaints over buses. Cllr Gurner said that her daughter had wanted to catch a bus on a Saturday from Newmarket to the village, but it failed to turn up. He mentioned the proposed work to the bridge on the A1101 near to Five Ways Corner; that a new incinerator is to be installed in the county (location not finalised) and that there is to be a stakeholders meeting concerning the new school system on 16th January, the date of the next council meeting.
- 97.2. District Councillor.
 - 97.2.1..Cllr Wheeler introduced Cllr Timothy Huggan who is the new District Councillor following the resignation of Miss Sue Syvret. Cllr Huggan mentioned that he is on the planning and corporate services committees and a number of working groups. He said that parish councils are now to be consulted under the Licensing Acts for applications in their parish and that he had had one complaint about parking on the pavement.
- 97.3. Police.
 - 97.3.1..The police had sent apologies. The Clerk read out a written report. Members wondered why none of the other officers/PCSO's was able to attend to give this report.

98. Minutes:

- 98.1. The Minutes of the meeting held on 17th October 2007 had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

99. Matters Arising not covered in the Agenda:

- 99.1. None.

100. Recreation Ground and Other Assets:

- 100.1. The Clerk reported that the swings had been painted.
- 100.2. The Clerk had circulated the annual RoSPA report. Arising from points in the report it was **resolved** that:
 - 100.2.1.. The Clerk would ask Suffolk County Council for a Recreation Ground sign on Chippenham Road.
 - 100.2.2.. The Clerk to ascertain cost of Deep Water signs.
 - 100.2.3.. The Clerk to discuss with Mr Gee about control of moles.
 - 100.2.4.. The Clerk to investigate Dog Ban and Ownership signs.
 - 100.2.5.. The Clerk to remind Adventure Playgrounds that they promised to provide further bolts for the fencing.
 - 100.2.6.. Cllr Engelbrecht undertook to apply preservative to the two seats (and the one on The Street).
 - 100.2.7.. Cllr Martin to attend to the protruding bolt on the slide.
 - 100.2.8.. Adventure Playgrounds to be requested to eliminate the trip hazards within the play area.
 - 100.2.9.. The Clerk to discuss with Forest Heath District Council the requirement for notices on the Basket Ball post.
- 100.3. The Clerk mentioned that the village sign had broken off during recent high winds and that Mr Anderson had agreed to repair.

101. Planning:

- 101.1. Applications received:
 - 101.1.1.. Haven Rise, Fordham Road ~ Erection of single storey side extension. No objections
 - 101.1.2.. Old Chapel Fordham Road ~ Renewal of F/2005/0848/COU to continue teaching of music from dwelling. No objection.
- 101.2. Decisions:
 - 101.2.1.. The Olde Bell House, The Street ~ Conversion of outbuilding to create a residential dwelling with erection of detached garage and creation of a new vehicular access for existing house. Approved subject to conditions.
 - 101.2.2.. Isleham to Mildenhall Main ~ Laying a 500mm diameter underground potable water pipeline. Approved subject to conditions.
 - 101.2.3.. Lavrock House, North Street ~ Replace conservatory with solid extension, other external alterations including to windows and doors, reinstate driveway and entrance to front of property. Approved subject to conditions.
- 101.3. The Clerk had circulated details of a consultation on Suffolk Waste Development Plan Issues. This was noted.

102. Low Cost Housing:

- 102.1. The Clerk reported that Suffolk ACRE had prepared the draft documentation for the local Housing Needs Survey. This was approved. The Chairman and Clerk to prepare a suitable covering letter to be distributed with the survey over the weekend of 19th/20th January.

103. Community Speed Watch:

- 103.1. The Clerk had circulated details. Members were concerned over the safety of local volunteers undertaking speed checks. The Chairman to investigate further.

104. Emergency Planning:

- 104.1. The Clerk had circulated a letter from Forest Heath District Council. Members recalled the lack of interest from villagers to the last request for volunteers. It was **resolved** that an article should be prepared for the Parish Pump.

105. Reports:

- 105.1. SALC Area meeting 27th November: Cllr Calver had attended.
105.2. Forest Heath Parish and Town Forum: the meeting had been postponed.

106. Suffolk Draft Climate Action Plan:

- 106.1. The Clerk had circulated a letter from SALC. It was agreed to postpone consideration to the January meeting.

107. Financial Matters:

- 107.1. Approval was given to the payment of the following accounts:-
107.1.1.. £9.00 to Freckenham Village Hall for the hire of the hall for this meeting.
107.1.2.. £74.03 to Playsafety Ltd for the RoSPA report.
107.1.3.. £40.00 to Cllr Calver being mileage claim for attending the SALC local meeting and Suffolk ACRE AGM [Cllr Calver abstaining].
107.1.4.. £70.00 to the Society of Local Council Clerks for the Clerk's annual subscription.
107.1.5.. £1,350.00 to the Clerk being half agreed salary for 2007/2008.
107.1.6.. £47.85 to Mr D F Neal for diesel and anti-freeze for the tractor.
107.1.7.. £446.50 to Adventure Playgrounds Ltd. for the painting of the swings.
107.1.8.. £141.00 to Lubbock Fine for the External Audit.
107.2. The Clerk had circulated a draft budget for 2008/2009, which was considered in detail. Revised budget to be circulated for the January meeting when the Precept for 2008/2009 is to be confirmed.

108. Clerk's Report:

- 108.1. This had been circulated. It was agreed that an article should be included in the next Parish Pump to ask for volunteers for the Right of Way Improvement Working Group.

109. Correspondence Received:

- 109.1. A folder was circulated. Details were noted.

110. Urgent Business:

- 110.1. None.

111. Next Meeting:

- 111.1. Wednesday 16th January 2008 in the village hall at 7.00 p.m.

Signed:

Date:

112. Present:

- 112.1. Councillors - D E Wheeler (Chairman); G H Calver; Mrs C K L Engelbrecht; N M B Martin.
- 112.2. In attendance –District Councillor T Huggan; PCSO Hartup; the Clerk.

113. Apologies:

- 113.1. County Councillor R Pendleton; Councillor Mrs H A Gurner.

114. Declaration of Interest:

- 114.1. None.

115. Reports:

- 115.1. County Councillor.
 - 115.1.1.. The Chairman reported that Councillor Pendleton was in hospital following a severe stroke. He said that he had sent a card on behalf of the council.
- 115.2. District Councillor.
 - 115.2.1.. Cllr Timothy Huggan said that as it was budget time there had been a cycle of council meetings. He indicated that the overall Council Tax rise was likely to be in the order of 5%; he said that he felt some of the assumptions to be unrealistic. He said that there had been lottery grants offered for cycle ways and it is possible that there will be more available. He undertook to investigate further as the proposal for a cycle way along Mildenhall Road was worth pursuing. Cllr Martin wondered what progress there has been with the Local Development Framework. Cllr Huggan said that he would report back on this. The Clerk said that he would let Cllr Huggan have a copy of the Council's proposal for enlargement of the Village Envelope.
- 115.3. Police.
 - 115.3.1.. PCSO Hartup explained that the reason that no one was able to attend the last meeting was that the shift pattern for the Icení team was that they were all off at the same time. Other than one domestic disturbance there was no incidents to report since the last meeting. Icení's priorities remain as before – speeding, illegal parking, theft of lead and, in Kings Warren, security.

116. Minutes:

- 116.1. The Minutes of the meeting held on 12th December 2007 had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

117. Matters Arising not covered in the Agenda:

- 117.1. None.

118. Recreation Ground and Other Assets:

- 118.1. The Clerk that he was still to follow up the signage requirements detailed in the annual RoSPA report.

119. Planning:

- 119.1. Applications received:
 - 119.1.1.. None
- 119.2. Decisions:
 - 119.2.1.. None.
- 119.3. The Clerk had circulated a request from Forest Heath District Council for comments on their draft Local Validation Requirement. It was agreed not to comment on the consultation.

120. Low Cost Housing:

- 120.1. The Clerk produced the documentation for the Local Housing Needs Survey for distribution over the weekend of 19th/20th January.

121. Community Speed Watch:

- 121.1. The Chairman said that he was still undertaking investigations.

122. Good Neighbourhood Scheme:

- 122.1. The Clerk produced the questionnaire prepared by Suffolk ACRE for circulation with the Low Cost Housing Needs Survey.

123. Forest Heath Meetings:

- 123.1. Parish and Town Forum on 13th February: Other than Cllr Gurner all propose to attend.
- 123.2. Forest Heath Community Health Improvement Forum on 25th February: Cllr Martin proposes to attend.
- 123.3. Planning Services User Group 22nd January: Cllr Martin said that he had represented the Council on this group but as the meetings are held late afternoon they conflicted with his work requirements. Agreed that he should ask Forest Heath whether the Clerk could represent the Council with Cllr Calver as an alternative.

124. Suffolk Draft Climate Action Plan:

- 124.1. The Clerk had circulated a letter from SALC. It was agreed to take no action.

125. Financial Matters:

- 125.1. Approval was given to the payment of the following accounts:-
 - 125.1.1.. The Chairman said that he would discuss with the Village Hall Committee a revised rate for Council meetings.
 - 125.1.2.. No others received.
 - 125.1.3.. The Clerk had circulated the External Auditor's Certificate and Opinion for the 2006/2007 audit. It was noted that there was a suggestion that the Clerk's PAYE arrangements should be clarified with HM Revenue and Customs.
 - 125.1.4.. The revised draft budget for 2008/2009 had been circulated. It was **resolved** that the Precept for 2008/2009 is to be £7,500 (as 2007/2008). The Precept Request for Forest Heath District Council was signed.

126. Clerk's Report:

- 126.1. This had been circulated. The Chairman reported that the Working Party on the Standing Orders had met and would report to the next meeting. It was agreed that an article should be included in the next Parish Pump to ask for volunteers for the Rights of Way Improvement Working Group.

127. Correspondence Received:

- 127.1. A folder was circulated. Details were noted.

128. Urgent Business:

- 128.1. None.

129. Next Meeting:

- 129.1. Wednesday 12th March 2008 in the village hall at 7.00 p.m.
129.2. The Chairman asked if the May meeting could be on the 21st May rather than 14th May. This was agreed.
129.3. The date for the Annual Parish Meeting was fixed for 30th April, subject to the village hall being available.

Signed:

Date:

Freckenham Parish Council
Minutes of an Extra-Ordinary Meeting held on 6th February 2008
at Freckenham Village Hall, Fordham Road at 7.00 p.m.

130. Present:

- 130.1. Councillors - D E Wheeler (Chairman); G H Calver; Mrs C K L Engelbrecht; N M B Martin.
- 130.2. In attendance – The Clerk.

131. Apologies:

- 131.1. None.

132. Declaration of Interest:

- 132.1. None.

133. Vacancy:

- 133.1. The Chairman said that he had had a letter of resignation from Mrs Hilary Gurner because of increased work commitments. The Clerk undertook to inform Forest Heath District Council and erect the appropriate notice.

134. Planning:

- 134.1. Applications Received:
 - 134.1.1.. Woodlands, East View - Erection of a bungalow. ~ No objections. Members noted an observation sent to Forest Heath District Council by Mr and Mrs P Knowles but were unable to comment on the request detailed.

135. Financial Matters:

- 135.1. Approval was given to the payment of the following accounts:-
 - 135.1.1.. £775.86 to Suffolk County Council for street lighting energy and maintenance for half year to 31 March 2008.
- 135.2. The Chairman reported that the Village Hall Committee had agreed not to charge the parish council for their meetings in the hall. The Clerk to write a letter of thanks to the village hall committee.

136. Urgent Business:

- 136.1. The Chairman mentioned the Forest Heath District Council's next Parish Forum on 13th February, when all proposed to attend. The Clerk mentioned an exchange of correspondence between Moulton Parish Council and Forest Heath District Council concerning the proposal to spend £3.5m on their offices.

137. Next Meeting:

- 137.1. Wednesday 12th March 2008 in the village hall at 7.00 p.m.

Signed:

Date:

Freckenham Parish Council
Minutes of an Extra-Ordinary Meeting held on 27th February 2008
at Freckenham Village Hall, Fordham Road at 7.00 p.m.

138. Present:

- 138.1. Councillors - D E Wheeler (Chairman); G H Calver; Mrs C K L Engelbrecht; N M B Martin.
- 138.2. In attendance – The Clerk.

139. Apologies:

- 139.1. None.

140. Declaration of Interest:

- 140.1. None.

141. Planning:

- 141.1. Applications Received:
 - 141.1.1.. The Old Rectory, Church Lane - Removal of non-operational stack (Retrospective). Installation of new condensing boiler & dual coil hot water tank. Installation of 3 solar panel water heaters. ~ No objections.

142. Urgent Business:

- 142.1. The Chairman circulated an email concerning possible charges for a council web site. It was agreed that this should be considered at the next meeting.
- 142.2. Members considered responses to the questions raised by Forest Heath District Council on the Environmental Questionnaire handed out at the Parish Forum on 13th February. The Chairman to complete and return.

143. Next Meeting:

- 143.1. Wednesday 12th March 2008 in the village hall at 7.00 p.m.

Signed:

Date:

144. Present:

- 144.1. Councillors - D E Wheeler (Chairman); G H Calver; Mrs C K L Engelbrecht; N M B Martin.
- 144.2. In attendance – PCSO Rowan; the Clerk.

145. Apologies:

- 145.1. District Councillor T Huggan.

146. Declaration of Interest:

- 146.1. Cllr Wheeler in connection with the Chairman's allowance.
- 146.2. Cllr Calver in connection with his Parish Pump expenses.

147. Reports:

- 147.1. County Councillor.
 - 147.1.1.. The Chairman reported that Councillor Pendleton was still in hospital. Cllr Lisa Chambers is standing in for him.
- 147.2. District Councillor.
 - 147.2.1.. Cllr Timothy Huggan had submitted a written report. This covered the Council Tax for 2008/2009; the increased cost of the Newmarket Leisure Centre; the district council office refurbishment; the Audit Commission Comprehensive Performance Assessment Report; progress on the Local Development Framework and that he has set up a BLOG/Website.
- 147.3. Police.
 - 147.3.1.. PCSO Dawn Rowan said that there had been two incidents in the parish – theft of van from Chippenham Road and cables from a container at Lee Farm. Two speed checks were carried out on 5th February.

148. Minutes:

- 148.1. The Minutes of the meetings held on 16th January, 6th and 27th February had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

149. Matters Arising not covered in the Agenda:

- 149.1. It was **resolved** that the council's web site should be set up through the OneSuffolk arrangement.

150. Co-option to fill vacancy:

- 150.1. Various names were considered. The Chairman to approach likely candidates and report back to the next meeting.

151. Planning:

- 151.1. Applications received:
 - 151.1.1.. Unit C Freckenham House - Fell one Pine and one Elm in front garden and one Sycamore and two Pines in rear woodlands. Members preferred that trees are not felled unnecessarily. Unable to inspect so leave to discretion of Tree Officer.

- 151.1.2.. Dunsworth House, Mildenhall Road - Fell 2 Sycamore trees, reduce limbs of Beech tree and remove stubs, remove large limb of Beech tree overhanging ménage, fell 1 Larch tree. Members preferred that trees are not felled unnecessarily. Unable to inspect so leave to discretion of Tree Officer.
- 151.2. Decisions:
 - 151.2.1.. Old Chapel Fordham Road. - Renewal of F/2005/0848/COU to continue teaching of music from dwelling. Approved subject to conditions.
 - 151.2.2.. Haven Rise, Fordham Road. - Erection of single storey side extension. Approved subject to conditions.
- 151.3. The Clerk had circulated the East of England Regional Assembly RSS Single Issue Review on Planning for Gypsy and Traveller Accommodation in the East of England. It was agreed not to comment on the consultation.
- 151.4. The Clerk had circulated information on the Suffolk Preservation Society's Planning Training Workshops. No Member wished to attend.

152. Community Speed Watch:

- 152.1. The Chairman circulated details. Total cost of the equipment was some £3,000 plus £120 per annum maintenance. It was agreed that there should be discussions with other parishes to see if the cost could be spread.

153. Financial Matters:

- 153.1. Approval was given to the payment of the following accounts:-
 - 153.1.1.. £100.00 to Cllr Wheeler being the Chairman's Allowance for 2007/08. [Cllr Wheeler abstaining].
 - 153.1.2.. £150.00 to Cllr Calver being the editor's expenses for the Parish Pump for 2007/08 [Cllr Calver abstaining].
 - 153.1.3.. £1,828.57 to R J F Gillington being the Clerks half-year salary and expenses for 2007/08.
 - 153.1.4.. £275.05 to Mr Terry Anderson for the supply and erection of two Notice Boards.
- 153.2. The Clerk mentioned that the cost of the Notice Boards (£275.05) was going to be reimbursed by the village Millennium Fund and that he would arrange for this to be done direct to Mr Anderson rather than a cheque being drawn.
- 153.3. Members noted that the external auditors for 2007/2008 and the subsequent four years would be BDO Stoy Hayward (Southampton office).
- 153.4. Members noted the Forest Heath 2008/2009 tax base that had been previously circulated.

154. Annual Parish Meeting – 30th April 2008:

- 154.1. Two speakers/topics were suggested;
 - 154.1.1.. Ms Louise Wilby from Suffolk ACRE, dependant on responses to the Affordable Housing Questionnaire circulated by them.
 - 154.1.2.. Mr Guy Belcher from Forest Heath District Council on public Rights of Way. Cllr Martin would undertake this if Mr Belcher were not available.

155. Clerk's Report:

- 155.1. This had been circulated and was noted

156. Correspondence Received:

156.1. A folder was circulated. Details were noted.

157. Urgent Business:

157.1. None.

158. Next Meeting:

158.1. The Chairman asked if the May meeting date could be altered. This was agreed for Friday 23rd May 2008.

Signed:

Date:

Freckenham Parish Council
Minutes of an Extra-Ordinary Meeting held on 28th April 2008
at Freckenham Village Hall, Fordham Road at 7.00 p.m.

159. Present:

- 159.1. Councillors - D E Wheeler (Chairman); G H Calver; Mrs C K L Engelbrecht; N M B Martin.
- 159.2. In attendance – The Clerk; eight parishioners.

160. Apologies:

- 160.1. None.

161. Declaration of Interest:

- 161.1. None.

162. Planning:

- 162.1. Applications Received:
 - 162.1.1.. Meadcroft, Fordham Road - Erection of first floor balcony to rear of property, single storey garage block, stable block and wind turbine. ~ Balcony – this will certainly overlook adjacent properties. Either make smaller or provide screens to each side. Garage Block – notification states single storey but would appear to be proposed as a two-storey. Dormer windows will overlook neighbours so suggest Velux windows, especially to the rear. Stable Block – appears to be an overdevelopment for the size of the site. Wind Turbine – whilst not against in principle do not agree to location. Consider further information needs to be provided over noise and environmental impact to livestock/birds. Access – Note concern over probable increase in vehicular traffic to the property with access being onto a bend.

163. Financial Matters:

- 163.1. Approval was given to the payment of the following accounts:-
 - 163.1.1.. £112.30 to NFU Mutual being insurance of the Tractor for the forthcoming year
 - 163.1.2.. £5.00 to Forest Heath District Council being the annual rent for the Recreation Ground.
 - 163.1.3.. £41.20 to Cllr Wheeler being the Mileage Claim for meeting in Kesgrave. [Cllr Wheeler abstaining].
- 163.2. The unaudited Receipts and Payments account for 2007/2008 and Statement of Accounts for the External Audit, which had been previously circulated, were approved.

164. Urgent Business:

- 164.1. None.

165. Next Meeting:

- 165.1. Tuesday 20th May 2008 in the village hall at 7.00 p.m.

Signed:

Date: