

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as a debit.

Name of smaller authority: Freckenham Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role): Jadi Coe, Responsible Officer

Date: 19/05//2019

	£	£
Balance per bank statements as at 31/3/19:		
account 1	5258.70	
account 2	5572.94	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		10831.64
 Petty cash float (if applicable)		 0.00
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
item 1	-2607.47	
item 2	-140.00	
item 3	-73.42	
item 4	-52.00	
[add more lines if necessary] item 5	-82.15	
item 6	-621.51	
item 7	-155.20	
item 8	-96.00	-3827.75
 Add: any un-banked cash as at 31/3/19		
		0.00
 Net balances as at 31/3/19 (Box 8)		7003.89